

**Holy Spirit Catholic Church
2018 Rental Fees and Policies**

	Per Event		Per Hour	
	Parishioner	Non-Parishioner	Parishioner	Non-Parishioner
Damage Deposit*	\$250	\$250	\$250	\$250
Howley Hall - recurring			\$40	\$55
Howley Hall - one time	\$250	\$450	\$60	\$75
Commons	\$200	\$300		
Gymnasium - recurring			\$45	\$60
Gymnasium - one time	\$100	\$150		
Kitchen (Howley or Commons, stove/dishwasher)			\$50	\$50
Classroom - recurring			\$12	\$25
Classroom - one time	\$85	\$175	\$25	\$50
If Custodial Support provided**			\$50	\$50
If Kitchen Support provided (no dishwashing)			\$25	\$25
If Kitchen Support provided (dishwashing)			\$30	\$30
Church	\$300 with permission from the Pastor			

An invoice fee of \$25 will be added to total charges if billing is required

General liability insurance is required for all facilities users

*Separate check for the deposit

**Custodial support is at the discretion of the Business Administrator; required if stove or dishwasher used