Thank you for your interest in volunteering at Church of the Holy Spirit Catholic School.

A key to our commitment to promoting safe environments in our parishes, Catholic schools and communities is for all persons in positions of trust in regard to minors and vulnerable adults to fulfill the Essential 3 requirements (E3). All employees as well as any volunteer who has either regular or unsupervised interaction with youth or vulnerable adults are required to complete the E3, which consists of:

1. Complete the Volunteer Application Form
2. Reading and signing a Code of Conduct, including completing the online Code of Conduct Training. This must be completed prior to beginning volunteer duties when interacting with youth.
3. Submitting to a background check. This must be completed prior to beginning volunteer duties. All volunteers submitting to an initial background check must complete a paper copy of the 123b form (found online). If you completed a background check within the previous 3 years at another site, please contact the parish or Catholic School office.
4. Attending a VIRTUS Protecting God’s Children 3-hour live safe environment training. Volunteers are required to complete prior to begin volunteer duties when interacting with youth. Any chaperones must complete prior to going off-site with youth.

You may sign the Code of Conduct, submit to the background check, and pre-register for an upcoming VIRTUS session via the virtus.org website. Attached are instructions on how to do so. The entire registration process will require approximately one hour and fifteen minutes.

If you have already attended a VIRTUS session in the Archdiocese of St. Paul and Minneapolis OR in another diocese that uses the VIRTUS program, please do not create a new account. Instead, contact virtus.org to re-activate your account and change your primary location to Holy Spirit. Please do not create a new account as attendance at a VIRTUS session generated an account for you. Contact number is (888) 847-8870.

If you have any questions, contact Nadine Friederichs, Parish Business Administrator, (651) 698-3353.

Your participation in the Enhanced Essential 3 will make our local Church a safer environment for all. Thanks for doing all that you can to protect God’s children, particularly the most vulnerable among us!